District 11-01	01/23/2012	Department of General Services	Page 1 of 8
Court	Date	Records Management Division 7275 Waterloo Road (Rte. 175)	51469-2224
Frederick County		P.O. Box 275	Forward three (3) copies
County		Jessup, Maryland 20794-0275	to address at left.

		Authorization					
No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
	Civil Civil Expired Judgments  Dismissed, Satisfied, Non-money Judgments.		Sect. II Item 3	2008	22 TOTAL		
	Closed in 2008	2219	Item 2	2008			

					,	
Closed in <b>2008</b>						
i.	by Maryland State Archives	_		Destruction Ce	ertification	
2/13/2012 Z	State Archivist		of Court Official	Title		Date
DGS 550-9 (Rev. 03/2010)	Instruction	ns for Preparation and Submis	ssion on next page			

District 11-01	01/23/2012	Department of General Services	Page Z of 8
Court	Date	Records Management Division 7275 Waterloo Road (Rte. 175)	51469-2224
Frederick County		P.O. Box 275	Forward three (3) copies
County		Jessup, Maryland 20794-0275	to address at left.

	·	Authoriz	ation				
No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
	Rent (Summary Ejectment) Non-money Judgments  Expired Rent Judgments.	2219	Sect. II Item 2	1998	6		
	Closed in 2008						

Closed in 200				
	yed by Maryland State Archiv		Destruction Certifica	tion
2/13/2012 Date	State Archivist	Signature of Court Official	Title	Date
DGS 550-9 (Rev. 03/2010)	) In:	structions for Preparation and Submission on next page		

District 11-01	01/23/2012	Department of General Services	Page 3 of 8
Court	Date	Records Management Division 7275 Waterloo Road (Rte. 175)	51469-2224
Frederick County		P.O. Box 275	Forward three (3) copies
County		Jessup, Maryland 20794-0275	to address at left.

		Authoriz	ation				
No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
	Fiscal/Accounting 2008 Cash register back-up tapes	2219	Sect. V Items 1c, 2, 3	01/01/2008 thru 12/31/2008	16		
	:						
	Closed in						

Closed in _	2008			
	oved by Maryland State Archives		Destruction Certifica	tion
2/13/2012	State Archivist			
Date	State Archivist	Signature of Court Official	Title	Date
DGS 550-9 (Rev. 03/20)	10) Instruction	es for Propagation and Submission on part page		

District 11-01	01/23/2012	Department of General Services	Page 4 of 8
Court	Date	Records Management Division 7275 Waterloo Road (Rte. 175)	51469-2224
Frederick County		P.O. Box 275	Forward three (3) copies
County		Jessup, Maryland 20794-0275	to address at left.

	·	Authorization					
No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
	2008 DVD Recordings	2219	Sect. II Item 2	01/01/2008 thru 12/31/2008	3		
	Sound recordings for the one-week period of February 4 through 8, 2008, will be retained permanently.		Sect. III Item 3				
;			Sect. IV Item 2a b, f				
			0, 1				
	Closed in 2008	:					

Closed III				
Destruction App	proved by Maryland State Archives		Destruction Certifica	tion
2/13/2012 Date	Esteral Joseph State Archivist	Signature of Court Official	Title	Date

District 11-01	01/23/2012	Department of General Services	Page 5 of 8
Court	Date	Records Management Division 7275 Waterloo Road (Rte. 175)	51469-2224
Frederick County		P.O. Box 275	Forward three (3) copies
County		Jessup, Maryland 20794-0275	to address at left.

		Authoriz	ation				
No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
	Criminal & Traffic  Cases EXPUNGED in 2008	2219	Sect IV Item 2d, 2e	01/01/2008 thru 12/31/2008	10		
	Closed in 2008						

Closed in 2008			·					
Destruction Approved	l by Maryland State A	rchives			Destru	ction Cert	ification	
2/13/2012 1	State Archivist	<del>afa</del>	Signature o	of Court Official	<u> </u>	Title		Date
DGS 550-9 (Rev. 03/2010)	State Memvist		Preparation and Submiss			Title		Date

District 11-01 01/23/2012  Court Date  Frederick County		Department of General Services	Page 6 of 8
		Records Management Division 7275 Waterloo Road (Rte. 175)	51469-2224
		P.O. Box 275	Forward three (3) copies
County		Jessup, Maryland 20794-0275	to address at left.

	·	Authoriz	ation				
No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
	Criminal Cases closed in 2008	2219	Sect IV Item 2a, 2b & 2f	01/01/2008 thru 12/31/2008	60		
	*						
	Closed in 2008			•			

Closed in <u>2008</u>					·				
	y Maryland State Archive					Desti	uction Cer	tification	
2/13/2012 141 Date	State Archivist	_	Signature o	of Court C	Official		Title	<u> </u>	Date
DGS 550-9 (Rev. 03/2010) Instructions for Preparation and Submission on next page									

District 11-01 01/23/2012		Department of General Services	Page 7 of 8
Court	Date	Records Management Division 7275 Waterloo Road (Rte. 175)	51469-2224
Frederick County		P.O. Box 275	Forward three (3) copies
County		Jessup, Maryland 20794-0275	to address at left.

	·	Authoriz	ation				
No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
	Traffic, Parking, Red Light & Speed Monitoring Citations  Cases closed in 2008	2219	Sect IV Item 2a, 2b	01/01/2008 thru 12/31/2008	45		
	·						
	Closed in <u>2008</u>						

Closed in <u>2008</u>							
Destruction Approved by Maryland State Archives		Destruction Certification					
2/13/2012 Effect of green State Archivist	Signature of Court Official	Tielo	Data				
Date State Archivist	Signature of Court Official	Title	Date				
DGS 550-9 (Rev. 03/2010) Instructions for	Preparation and Submission on next page						

District 11-01	01/23/2012	Department of General Services	Page 8 of 8
Court	Date	Records Management Division 7275 Waterloo Road (Rte. 175)	51469-2224
Frederick County		P.O. Box 275 Jessup, Maryland 20794-0275	Forward three (3) copies to address at left.
County		Jessup, Waryland 20774 0275	

		Authorization					
No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
	DNR, Civil & Municipal Citations  Cases closed in 2008	2219	Sect IV Item 2a, 2b	01/01/2008 thru 12/31/2008	3		
	Closed in 2008						

							·	
	Closed in 2008							
Destr	Destruction Approved by Maryland State Archives  Destruction Certification							
2/13, Da	12012 Elver State Archivist	-ju	Signature of	of Court (	Official	Title		Date
DGS 550	0-9 (Rev. 03/2010)	Instructions for Preparat	ion and Submis	sion on nex	t page			